

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Supergrade Positions in the Office of the Deputy Director (Intelligence)

1. PROBLEM: To establish new supergrade positions in the Office of the Deputy Director (Intelligence) pursuant to the reorganization of that office.

2. FACTS:

a. The Deputy Director (Intelligence), on 6 May 1953, announced a reorganization of his office. The principal change provided, in lieu of an Assistant Deputy Director (Intelligence), a plan whereby the Deputy Director works through three key assistants, one for Intelligence, one for Administration, and one for NSC and National Estimates.

b. The Deputy Director (Intelligence) has requested realignment of the supergrade position structure of his office to match the reorganization. (Tab I) The proposed structure, as compared to the current one, is as follows:

<u>Current Structure</u>		<u>Proposed</u>	
DD/I	GS-18	DD/I	GS-18
A-DD/I	GS-18	Assistant for Intelligence	GS-16
Planning Officer	GS-17*	Assistant for NSC and NE	GS-16
		Assistant for Administration	GS-16

* Recommended by Supergrade Board.

3. DISCUSSION:

a. Position descriptions for the three new Assistant positions, together with Personnel Office evaluations, are appended. (Tab II)

b. Based on classification study and review, the Personnel Office recommends GS-16 for each of the three new positions.

c. In addition to eliminating the positions of Assistant Deputy Director (Intelligence), GS-18, and Planning Officer, GS-17, the Deputy Director (Intelligence) proposes abolishment of the position of Deputy Assistant Director for Intelligence Coordination, GS-16. Therefore, creation of the three new supergrade positions would not add to the present supergrade position total.

d. The Deputy Director (Intelligence) has filled the full quota of supergrades allotted to his component. At the present time, therefore, no action can be taken to fill these supergrade slots if approved.

25X9

4. CONCLUSIONS:

a. The proposed staffing and grade structure for the immediate Office of the Deputy Director (Intelligence) represents a logical plan of organization.

b. Within the present supergrade ceiling, supergrade actions can be processed against the new positions only as vacancies are created in the Deputy Director (Intelligence) organization.

5. RECOMMENDATION: That the Director approve the establishment of the three new Assistant positions in the Office of the Deputy Director (Intelligence) in grade GS-16.

Attachments:

15/
L. E. WHITE
Acting Deputy Director
(Administration)

ACTION BY APPROVING AUTHORITY:

CONCURRENCE:

APPROVED:

Director of Central Intelligence

Deputy Director (Intelligence)

Date: _____

Date: _____

SA/DDA:DCK:djm(27Jul53)

2-DCI

2-DD/A (Chrono) (Subject)

1-DD/I

1-Personnel Director

1-Chief, CWD

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